

County of Santa Clara

Office of the County Executive

County Government Center,
70 West Hedding Street
Eleventh Floor – East Wing
San Jose, California 95110
(408) 299-5105



CONFIDENTIALITY AGREEMENT FOR RELEASE OF DRAFT REQUESTS FOR PROPOSALS/INFORMATION

I understand, acknowledge and agree that under the Board's commitment to an open and fair competitive solicitation, as expressed in Board Policy 5.6.2, I am required to comply with the following:

- 1) I understand that I am being provided draft requests for proposals in order to allow me to provide feedback on the solicitation process. I will not use these documents for any other purposes.
- 2) I understand and agree that any draft document I receive is to be treated as confidential and its contents may not be disclosed to any other person, whether employed by the County or not.
- 3) I shall keep and maintain the draft document in a safe and secure place with adequate safeguards to ensure that unauthorized persons do not have access to it.

Name:

Title:

Date:

A copy of the signed acknowledgement would be kept by the Office of the County Executive.

Board of Supervisors: Mike Wasserman, Cindy Chavez, Dave Cortese, Ken Yeager, S. Joseph Simitian
County Executive: Jeffrey V. Smith